

City Finance and Governance Committee Workplan

Tuesday, 7 February 2023
**City Finance and Governance
Committee**

Strategic Alignment - Enabling Priorities

Program Contact:
Alana Martin, Manager
Governance

Public

Approving Officer:
Amanda McIlroy, Chief Operating
Officer

EXECUTIVE SUMMARY

Council considered its Governance Structure at its meeting of 17 January 2023. As part of this decision, the City Finance and Governance Committee was established.

A work plan has been developed to address the committee's purpose and function (as outlined in the City Finance and Governance Committee's Terms of Reference).

This report presents the City Finance and Governance work plan for the 2023 calendar year.

RECOMMENDATION

The following recommendation will be presented to Council on 14 February 2023 for noting.

That Council

1. Notes the City Finance and Governance Committee Workplan contained in Attachment A to Item 4.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 7 February 2023.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	Strategic Alignment – Enabling Priorities The role of the City of Adelaide is to uphold the values of integrity and accountability. To ensure that the Council delivers services to the community as a leader, advocate, and facilitator by maintaining a transparent decision-making process
Policy	The City Finance and Governance Work Plan in Attachment A of this report, is consistent with the Terms of Reference as adopted by Council on 17 January 2023
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Open, transparent and informed decision making
22/23 Budget Allocation	Not as a result of this report
Proposed 23/24 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
22/23 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (e.g. maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. Council established the City Finance and Governance Committee at the meeting on 17 January 2023 ([Link 1](#)).
2. The purpose of the City Finance and Governance Committee ([Link 2](#)) according to its TOR is:
 - 2.1. *To assist the Council in undertaking strategic planning and monitoring.*
 - 2.2. *To guide the development and regular review of Council's Long Term Financial Plan, and each annual budget and corporate business plan in alignment with the long-term financial plan and relevant strategies and policies.*
 - 2.3. *To monitor the performance of Council's financial and administrative activities, including undertaking the statutory quarterly budget review.*
 - 2.4. *To recommend to Council new or desired changes to its policies relating to financial and revenue matters, including budgets and rating.*
 - 2.5. *To undertake the review of Council's policies and recommend any changes which are considered necessary.*
 - 2.6. *To identify any gaps in Council's Governance and Policy framework and work with other Council committees to identify areas where policy support is required.*
 - 2.7. *To undertake the annual review of Council's Delegations, Register and recommend any changes which are considered necessary.*
 - 2.8. *To monitor the City of Adelaide's performance through the receipt of assurance reports on programs, projects and services.*
 - 2.9. *To monitor and report on the performance of Council owned subsidiaries, against their respective charters with which they have been established.*
 - 2.10. *To review as required relevant legislation affecting Local Government and recommend appropriate policy responses.*
3. As result of the establishment of the committee, administration has reviewed Council's forward agenda plan and identified workshops and reports to be presented to the Committee before going to Council.
4. The City Finance and Governance Committee reports directly to Council. This is by way of report and recommendations documented as minutes of the Committee meeting.
5. This work has resulted in the development of the City Finance and Governance work plan (**Attachment A**).
6. It is noted that the work plan is flexible and provides the opportunity for additional reports to be presented to the Committee.
7. There will also be times where decisions are time sensitive and will need to be presented directly to Council.
8. The work plan will be reviewed in July 2023 in conjunction with the review of the Governance Structure.

DATA AND SUPPORTING INFORMATION

Link 1 - Council Report 17 January 2023 Item 4.1 Governance Structure

Link 2 - Terms of Reference City Finance and Governance Committee

ATTACHMENTS

Attachment A – City Finance and Governance and Committee Work Plan

- END OF REPORT -